Building Your Project Team

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How do you know you are ready for a team?
As an Individual

You’ve reached the limits of what you can do on your own

- technically
- infrastructurally
- intellectually

(need help from collaborators)
How do you know your team is ready for more members?
The current team cannot provide support for deliverables of the project.
Staffing Your Project: Administration

Project Director:
Intellectual and Strategic Leadership

Associate or Assistant Director:
Development and Outreach
Staffing Your Project: Technical Staff

Lead Programmer:
Technical Vision and Day-to-Day Supervision

Programmers:
Hackers/Coders/Builders

Systems Administrator:
Hardware, Software, and Systems Config;
Security and Access
Types of Technical Specialists

- User Experience
- Front-End
- Middleware
- Back-End
- Mobile
- iOS v Android
Staffing Your Project: Visual Outreach

**Graphic Designer:**
Logos, Brochures, Mailings, Websites

**Website Designer:**
CMS Installs, Custom Sites, Center Site
Staffing Your Project: Project Management

Project Manager: The Details Person

Handles all the Logistics/Meeting Planning and Tracking of Deliverables
Staffing Your Project: Financial/Business Staff

Business Manager:
The financial nuts and bolts, personnel, etc
Staffing Your Project: Education and Outreach

Educational Specialist:
Curriculum Designer

Trainers
Project Team Principles

Types of staffing:

Dedicated/Permanent (100%)

Joint or Multi-Part (>100%)

The type of staffing you choose will effect your project’s capacity and its obligations.
Project Team Principles

The more part time staff on the project, the more coordination that is required.

The “split” attention problem
The Back Up

No one project staff member can do everything.

Understand each others’ roles and abilities